

फ़िल्म समारोह निदेशालय

सूचना और प्रसारण मंत्रालय

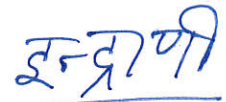
फा.सं.4/17/2018-फिसनि

दिनांक : 17/09/2018

विषय : 49 वाँ इफ्फी 2018 के लिए विवरणिकाओं के डिजाइनिंग कार्य और विभिन्न सामग्रियों के मुद्रण के लिए बोलियाँ आमंत्रित करने के संबंध में ।

इस निदेशालय को दिनांक 20 से 28 नवंबर 2018 के बीच होनेवाले 49 वाँ अंतर्राष्ट्रीय फ़िल्म समारोह के लिए विवरणिकाओं के डिजाइनिंग कार्य की आवश्यकता है । आपसे अनुरोध है कि आपकी बोली काम के लिए अनुबंध II में उल्लिखित अनुसार 07.10.2018 अपराह्न 1.00 बजे तक सी पी पी पोर्टल के ज़रिए ऑनलाईन भेज दिया जाए । निविदा 08 अक्टूबर 2018 अपराह्न 2:00 बजे बोली लगानेवालों या उनकी प्रतिनिधियों की उपस्थिति में खोली जाएगी ।

अनुबंध II और III में संलग्न प्रिन्टिंग और डिजाइनिंग सामग्रियों के नमूने निदेशालय के कार्यालय,सिरी फोर्ट सांस्कृतिक परिसर, गेट नं.1,अगस्त क्रांति मार्ग,नई दिल्ली-110049 से कार्यालय समय के दौरान अंतिम तिथि से पहले सभी कार्यदिवस में देखा जा सकता है । निविदा प्रपत्र नियम और विनियम के साथ निदेशालय के वेबसाइट www.dff.nic.in और सी पी पी पोर्टल से भी डाउनलॉड किया जा सकता है । केवल ऑनलाईन निविदा ही स्वीकार किया जाएगा जिसे सी पी पी पोर्टल में अपलॉड किया जाना चाहिए । निविदा के दो बोली प्रणालियाँ होंगी अर्थात् तकनीकी और वित्तीय ।



(इन्द्राणी बोस)

उप निदेशक (प्रशासन)

DIRECTORATE OF FILM FESTIVALS

Ministry of I & B

F. No. 4/17/20/18-FFD

Date: 17/09/2018

Sub: - Inviting bids for printing of various items and designing work of Catalogues for 49th IFFI 2018

This Directorate is required designing work of Catalogues and printing of various items for the 49th International Film Festivals which is going to held between 20th to 28th Nov.2018. You are requested to send your bid for the job as mentioned in the Annexure-II& III by 07/10/2018 till 1.00 P.m. online through CPP Portal . The bids shall be opened on next day on 08 October 2018 at this Directorate's office at 2.00 pm in the presence of the bidders or their representatives. Who will be present.

Samples of the printing and designing items annexed of Annexure II & III can be seen in DFF office time by 3 October 2018 at Siri Fort Cultural Complex, Gate No.1, August Kranti Marg, New Delhi-110049 during office hours on all working days before closing date. Tender form along with terms & conditions can also be downloaded from the Directorate's website www.dff.nic.in and CPP Portal. Only online tender will be accepted which must be uploaded on CPP Portal The tender will have two bid systems i.e. Technical and Financial.



(Indrani Bose)
Dy.director (Admn)

TERMS & CONDITIONS for printing of various items and designing work of Catalogues for 49th IFFI 2018 .

1. The bidders must be empanelled with DAVP as advertising/printing agency engaged for multimedia work.
2. This tender has two bid system i.e. Technical and Financial. The technical bids will contain work order & supporting documents.
3. The financial bids of only those firms will be opened who will be declared qualified on the basis of technical bid and the proof of similar designing work done earlier. Agencies will have to submit proposed design templates for the job as mentioned in Annexure-II.
4. The bidders must have the experience of the design work and should enclosed atleast 2 work orders with final bill payment done in last two years.
5. Quality of the desired items should be same as per samples shown by Directorate of Film Festivals.
6. The rate of printing items quoted should be inclusive of cost of design also.
7. The entire item as per Annexure-II & III will be bilingual (Hindi & English).
8. The rates will be compared on Grand Total basis of Annexure II & III not according to item wise.
9. Rate should be quoted for all the items. Any item left out by the bidder will be disqualified.
10. The firms who will be declared as L-1 will supply sample papers with printing and designing of the items. In case, the sample is inferior to the desired quality, the bid will be disqualified.
10. All the documents must be signed & stamped.
11. No transportation will be paid for supply of material.
12. No advance money shall be paid to the supplier. The payment will be made after the work done according to requirement and to the satisfaction of this Directorate.
13. Quantity mentioned in Annexure-II & III is tentative.
14. The ADG, Directorate of Film Festivals has right to cancel the Tender.

Signature with stamp

DIRECTORATE OF FILM FESTIVALS
Ministry of I & B

Annexure-I

Technical Bid

S. No.	Documents detail	Yes /No
1.	Attach copy of work order with final bill payment from Government Deptt./PSU/Private with similar job under taken (Attach atleast two work order in last two years even done for Directorate of Film Festivals)	
2	Copy of PAN/ /GSTN	
3.	Proof of DAVP Empanelment	
4.	Proposed sample design templates of Annexure II	
5.	The bidder should enclose a brief write up about the capabilities/ facilities available.	

Signature with stamp of bidder

DIRECTORATE OF FILM FESTIVALS
Ministry of I & B

Annexure-II

Financial Bid

Subject :- Designing work of Catalogues for 49th IFFI 2018 at Goa.

S. No.	items	Pages	Rate	GST	Total
1.	Official Catalogue- " International World Cinema 2018" , (English & Hindi) Layout, designing, photo Finish (system work), proof reading & final art work.Size 8.25"X11'	292+ - 4			
2.	Films Hand book World Cinema & Indian Cinema 2018, (English & Hindi) Layout, designing & photo Finish (system work), proof reading & final art work. Size- 7.25"X7.25"	180+ -4			
3.	Official Catalogue- " Indian Cinema 2018" (English & Hindi) Layout, designing & photo Finish (system work), proof reading & final art work. Size- 8.25"X11"	180+ - 4			
4	Branded pendrive with IFFI logo (300 of World Cinema & 300 of Indian Cinema)	600 nos			
5	Designing of posters	500			
	Grant Total				

Signature with stamp of bidder

ANNEXURE -II

FINANCIAL BID for printing job for 49th IFFI 2018

1	2	3	4	5	6	7
S. No.	items	Quantity	Rate Per pc.	Total (3x4)	GST on 5	Total amount (5+6)
1.	Award Certificates-IFFI	11				
2.	Folder for Certificates-IFFI	11				
3.	Scroll (Life Time Achievement Award)	01				
4.	Emerging Talent Certificate Award	20				
5.	Folders for Emerging Talent award Certificate	20				
6.	Dinner Invitation cards for HMIB	400				
7.	Dinner Invitation cards for festival Director, IFFI	1000				
8.	Paper Folders	300				
9.	IFFI Stickers and Logo (5'3)	1000				
10.	IFFI engraved pens	500				
11.	IFFI writing Pads	300				
12.	IFFI Broaches	100				
13.	Award Certificate India Panorama –FF/NF and Jury	95				
14.	Certificate (IP Jury)	20				
15.	Folder for Certificates – Indian Panorama	115				
16.	Invitation Cards (Indian Panorama Inaugural function)	250				
17.	MOVIE DATABASE REGISTERS(300 Sheet) Size A 4 With Hard Cover 70 GSM pastel paper	02				
18.	PRINT CONDITION REPORT ON ARRIVAL & DISPATCH Size A-4 (70 GSM pastel paper pad contain 100 sheet each)	10 pad				
19.	PRINT DEFECT REPORT (In Triplicate) Size A4 & 60 GSM pastel paper (1+2 leaf in 3 colour)) (each pad contain 50x3 sheets)	12 pad				
20.	GATE PASS WITH PRINTED SL. No. Size A4 (1+2 Leaf in 3 Colour) 60 GSM pastel paper (each pad contain 50x3 sheets)	12 pad				
21.	COURIER'S LOG BOOK (IFFI) Size A4, 70 GSM white printing paper (each pad contain 100 sheets)	6 pad				
22.	IFFI poster including designing	500				
					Total	

The quantity are tentative.

Signature of bidder with stamp